

Date 19.11.2015

Annexure-I

**FINANCIAL BID FORM
(RATE SHEET)**

(Submit it in a separate envelop)

TENDER FOR PRINTING AND SUPPLY OF IGNOU DIARY-2016

Conforming to characteristic and requirement given in prescribed specification.

The rates may be quoted for printing and supply of IGNOU Dairy-2016.

S. No.	Description of the items quoted and FOR destination	Total required Quantity	Rate (All Inclusive)
1	Printing and Supply of IGNOU Diary-2016	10,000	

Delivery Schedule:-

Period within which the supply can commence and completed within ____ days from the issuance of confirmed supply order.

The rates should be all inclusive and quoted separately on FOR destination of IGNOU Headquarters, Maidan Garhi, New Delhi – 110068 for printing and supply of 10,000 numbers of IGNOU Diary-2016. The firm will bear all the expenses like taxes, transportations, labour charges etc. for supplying the IGNOU Dairy-2016 to IGNOU at the IGNOU Headquarters, New Delhi.

Details of the Earnest Money:-

DD No. _____ Dated _____ of Rs. 18,300/- issuing Bank and Branch _____ in favour of "IGNOU, New Delhi" Payable at New Delhi.

Name and Signature
Of Authorized signatory of the Printer/Bidder
Seal of the Printer/Binder/Bidder

Place:

Date: